

**Lincoln County Animal Services**  
**Advisory Board Meeting Minutes**  
**December 3rd, 2019**

**Attendees:**

Dr. Ashley Oliphant, Chairman

Hannah Beaver, Animal Services Director

Dr. Karen Miller

Robin Franklin

Diane Leatherman

Doug Woods

Rick Lynn

Michael Hull, Senior Animal Services Officer

Lindsey Houser, Animal Control Administrative Secretary

**Guest Attendees:**

None

**Opening:**

After the board received their meeting materials, Chairman Oliphant opened the meeting at 6:32 PM.

**Approval of Minutes:**

Chairman Oliphant asked the board if there were any suggestions or changes required for the minutes from the last advisory board meeting on November 5th, 2019. The minutes were approved with a motion from Doug Woods and a second by Dr. Karen Miller.

## **Current Draft:**

Director Beaver began the discussion about the current draft by stating that it included some revisions since the last meeting, most of which came directly from the legal team. She mentioned the addition of the definition of “owner” which had been added since the last meeting. Chairman Oliphant suggested changing the word “to” to “of” in this definition.

Director Beaver stated that “stray” and “tethering” had been added to the definitions section for clarity throughout the ordinance.

Referencing page 5 of the draft, Director Beaver stated that the legal team would be adding a section into the ordinance on how to dismantle a leash law petition.

Referencing page 11 of the draft, Director Beaver pointed out that section 92.11.V.A and 92.11.V.B had been added into the draft from the legal team.

Referencing page 12, comment HB5 of the draft, Director Beaver stated that legal will be altering the wording to reflect declassification powers to a board. Director Beaver then asked the Advisory Board if the Advisory Board or the Dangerous Dog Board would serve this purpose. Doug Woods stated that he believed that the Dangerous Dog Board should serve this purpose. Chairman Oliphant was in agreement. Director Beaver stated that she did not believe that declassification would be a burden for the Dangerous Dog Board.

Referencing 92.12 Exotic Animals, Director Beaver explained that legal thought it best to defer exotic ownership to LCAS’ policy. There is the possibility of adding more requirements to the Registration of Exotic Animals in 92.12.III.

Referencing 92.14, Director Beaver noted that the legal team defined “feral” for the purposes of that section in order to move feral cats in a timely manner. Referencing the proposed definition of feral, Chairman Oliphant suggested softening the language in this section. Director Beaver responded that she would discuss this with the legal team.

Director Beaver stated that 92.15 was still in need of additional revision from the legal team.

Referencing 92.19, Director Beaver stated that this section was still in the works as she is still reviewing the fee schedule from Planning and Inspections in order to amend this section.

Director Beaver stated that her goal was to send this draft to regal review in a week or so and hopefully have a finished document in hand by December 31<sup>st</sup>, 2019. The ASAB will have to vote on the draft before it is presented to the Board of Commissioners. Chairman Oliphant suggested allowing community groups to review the draft in order to have their tentative stamp of approval before it goes before the BOC.

**Animal Services Strategic Plan Discussion:**

Director Beaver began this discussion by stating her desire to develop a 5 year plan for LCAS. Strategic plans are very important and this will allow LCAS to be more prepared for the future. She asked for the board members' input on what the future may hold.

Chairman Oliphant suggested scoping out massive grant opportunities to apply for. She also mentioned placing public education on the forefront, for topics such as spay and neuter and tethering.

Robin Franklin suggested searching for funding for a person to work with animals and their new adopters as they prepare to leave the facility. She also suggested tackling amendments to the new ordinance in reference to tethering. In response to this, Director Beaver stated that ordinance amendments made within the next 5 years would be based on progress LCAS will make once the new ordinance is in place.

Doug Woods suggested looking into providing a low cost training class opportunity for adopters and community members.

Director Beaver mentioned that the new facility plays a big part of the 5 year plan, as it will leave an empty building to find a purpose for.

**Public Comments:**

None

**Next Meeting Dates:**

Tuesday, January 7<sup>th</sup>, 2020

**Motion to Adjourn:**

A motion was made by Rick Lynn to adjourn the meeting, with a second by Dr. Karen Miller.

The meeting ended at 7:22 PM.